



GQA Level 4 NVQ Diploma in Construction Site Supervision

QAN 610/1090/X

Who is this qualification for?

This qualification is aimed at those who have responsibility for organising and supervising work on Construction sites including the planning and controlling of work methods, allocation of equipment, personnel and materials, and ensuring work is completed to the required standard and ensuring communication is clear and effective. This qualification is at Level 4, although some units may be at different levels. Level 4 qualifications are primarily aimed at those who are fully trained and experienced in a wide range of roles and requires the individual to be actively involved in decision making and have a good understanding of problems that can occur on Construction sites and be able to deal with them. Candidates will also be required to prove knowledge of legislation, leading teams and maintaining and improving the standards of work.

Because of the wide range of tasks that take place on Construction sites it is not expected that those who have supervisory responsibilities will all do the same activities; the qualification is structured to ensure that there is a high degree of flexibility within the units available, there are 6 pathways to cover a range of Construction activities that come under the following broad headings:

- Building and Civil Engineering, Highways Maintenance, Residential Development, Traditional and Heritage Building, Tunnelling and Retrofit

The qualification has been developed in a way to allow employees from companies of all sizes and specialisms equal opportunity to complete.

Unit number	Title	Level	Credit
Qualification Mandatory Units (98 credits)			
Y/650/1392	Developing and maintaining good occupational working relationships in the workplace	3	8
A/650/3110	Implementing, maintaining and reviewing systems for health, safety, welfare, wellbeing and environmental protection in the workplace	4	9
D/650/3111	Assessing and agreeing work methods in the workplace	5	11
F/650/3112	Planning work activities and resources to meet project requirements in the workplace	4	13
J/650/3114	Co-ordinating work control in the workplace	4	12
K/650/3115	Controlling work progress against agreed programmes in the workplace	5	9
L/650/3116	Allocating and monitoring the use of plant equipment or machinery in the workplace	4	10
M/650/3117	Implementing communication systems for the project in the workplace	5	7
R/650/3118	Controlling work against agreed quality standards in the workplace	5	10



T/650/3119	Contributing to the control of work quantities and costs in the workplace	4	9
Pathway 1-Building and Civil Engineering pathway mandatory units			
D/650/3120	Maintaining supplies of materials to meet project requirements in the workplace	5	9
F/650/3121	Maintaining the dimensional accuracy of work in the workplace	4	10
H/650/3122	Co-ordinating preparation for site operations in the workplace	4	8
J/650/3123	Supervising the installation, maintenance, monitoring and removal of temporary works in the workplace	4	9
Pathway 1-Building and Civil Engineering pathway optional units (minimum of 1 unit if this pathway selected)			
M/650/3108	Supervising the pre-installation planning for retrofit works in the workplace	5	15
R/650/3109	Supervising the installation, commissioning and handover of retrofit works in the workplace	5	15
K/650/3124	Allocating work and monitoring people's performance in the workplace	6	9
L/650/3125	Enabling learning opportunities in the workplace	5	11
M/650/3126	Contributing to the identification of a work team in the workplace	5	8
R/650/3127	Supervising activities to traditional and heritage buildings and structures in the workplace	5	16
T/650/3128	Managing your personal development in the workplace	6	9
Pathway 2-Highways Maintenance pathway mandatory units			
D/650/3120	Maintaining supplies of materials to meet project requirements in the workplace	5	9
Y/650/3129	Planning highways maintenance and repair activities in the workplace	5	12
F/650/3130	Supervising highways maintenance or repair activities in the workplace	4	12
T/650/3128	Managing your personal development in the workplace	6	9
Pathway 2-Highways Maintenance pathway optional units (minimum of 1 unit if this pathway selected)			
F/650/3121	Maintaining the dimensional accuracy of work in the workplace	4	10
H/650/3122	Co-ordinating preparation for site operations in the workplace	4	8
K/650/3124	Allocating work and monitoring people's performance in the workplace	6	9
L/650/3125	Enabling learning opportunities in the workplace	5	11
M/650/3126	Contributing to the identification of a work team in the workplace	5	8
H/650/3131	Providing customer services in the construction workplace	6	9
R/650/3127	Supervising activities to traditional and heritage buildings and structures in the workplace	5	16



J/650/3123	Supervising the installation, maintenance, monitoring and removal of temporary works in the workplace	4	9
Pathway 3-Residential development-pathway mandatory units			
D/650/3120	Maintaining supplies of materials to meet project requirements in the workplace	5	9
F/650/3121	Maintaining the dimensional accuracy of work in the workplace	4	10
J/650/3132	Handing over property in the workplace	6	9
H/650/3131	Providing customer services in the construction workplace	6	9
Pathway 3-Residential development- optional units (minimum of 1 unit if this pathway selected)			
M/650/3108	Supervising the pre-installation planning for retrofit works in the workplace	5	15
R/650/3109	Supervising the installation, commissioning and handover of retrofit works in the workplace	5	15
H/650/3122	Co-ordinating preparation for site operations in the workplace	4	8
K/650/3124	Allocating work and monitoring people's performance in the workplace	6	9
L/650/3125	Enabling learning opportunities in the workplace	5	11
M/650/3126	Contributing to the identification of a work team in the workplace	5	8
R/650/3127	Supervising activities to traditional and heritage buildings and structures in the workplace	5	16
J/650/3123	Supervising the installation, maintenance, monitoring and removal of temporary works in the workplace	4	9
T/650/3128	Managing your personal development in the workplace	6	9
Pathway 4-Traditional and Heritage Building pathway mandatory units			
D/650/3120	Maintaining supplies of materials to meet project requirements in the workplace	5	9
F/650/3121	Maintaining the dimensional accuracy of work in the workplace	4	10
R/650/3127	Supervising activities to traditional and heritage buildings and structures in the workplace	5	16
Pathway 4-Traditional and Heritage Building pathway optional units (minimum of 2 units if this pathway selected)			
M/650/3108	Supervising the pre-installation planning for retrofit works in the workplace	5	15
R/650/3109	Supervising the installation, commissioning and handover of retrofit works in the workplace	5	15
H/650/3122	Co-ordinating preparation for site operations in the workplace	4	8
K/650/3124	Allocating work and monitoring people's performance in the workplace	6	9
L/650/3125	Enabling learning opportunities in the workplace	5	11
M/650/3126	Contributing to the identification of a work team in the workplace	5	8



J/650/3132	Handing over property in the workplace	6	9
H/650/3131	Providing customer services in the construction workplace	6	9
K/650/3133	Planning activities to traditional and heritage structures in the workplace	6	16
L/650/3134	Planning demolition activities in the workplace	7	12
M/650/3135	Supervising demolition activities in the workplace	5	9
J/650/3123	Supervising the installation, maintenance, monitoring and removal of temporary works in the workplace	4	9
T/650/3128	Managing your personal development in the workplace	6	9
Pathway 5-Tunnelling pathway mandatory units			
D/650/3120	Maintaining supplies of materials to meet project requirements in the workplace	5	9
H/650/3122	Co-ordinating preparation for site operations in the workplace	4	8
R/650/3136	Supervising tunnelling activities in the workplace	6	15
J/650/3123	Supervising the installation, maintenance, monitoring and removal of temporary works in the workplace	4	9
Pathway 5-Tunnelling- optional units (minimum of 1 unit if this pathway selected)			
F/650/3121	Maintaining the dimensional accuracy of work in the workplace	4	10
K/650/3124	Allocating work and monitoring people's performance in the workplace	6	9
L/650/3125	Enabling learning opportunities in the workplace	5	11
M/650/3126	Contributing to the identification of a work team in the workplace	5	8
R/650/3127	Supervising activities to traditional and heritage buildings and structures in the workplace	5	16
T/650/3128	Managing your personal development in the workplace	6	9
Pathway 6-Retrofit pathway mandatory units			
M/650/3108	Supervising the pre-installation planning for retrofit works in the workplace	5	15
R/650/3109	Supervising the installation, commissioning and handover of retrofit works in the workplace	5	15
F/650/3121	Maintaining the dimensional accuracy of work in the workplace	4	10
Pathway 6-Retrofit- optional units (minimum of 2 units if this pathway selected)			
D/650/3120	Maintaining supplies of materials to meet project requirements in the workplace	5	9
H/650/3122	Co-ordinating preparation for site operations in the workplace	4	8
K/650/3124	Allocating work and monitoring people's performance in the workplace	6	9
L/650/3125	Enabling learning opportunities in the workplace	5	11



M/650/3126	Contributing to the identification of a work team in the workplace	5	8
J/650/3132	Handing over property in the workplace	6	9
H/650/3131	Providing customer services in the construction workplace	6	9
R/650/3127	Supervising activities to traditional and heritage buildings and structures in the workplace	5	16
T/650/3128	Managing your personal development in the workplace	6	9

Assessment Guidance

Evidence should show that you can complete all of the learning outcomes for each unit being taken.

Types of evidence:

Evidence of performance and knowledge is required. Evidence of performance should be demonstrated by activities and outcomes, and should be generated in the workplace only, unless indicated under potential sources of evidence (see below). Evidence of knowledge can be demonstrated through performance or by responding to questions.

Quantity of evidence:

Evidence should show that you can meet the requirements of the units in a way that demonstrates that the standards can be achieved consistently over an appropriate period of time.

Potential sources of evidence:

The main source of evidence for each unit will be observation of the candidate's performance and knowledge demonstrated during the completion of the unit. This can be supplemented by the following types of physical or documentary evidence:

- Accident book/reporting systems
- Photo/video evidence
- Safety records
- Work diaries
- Training records
- Timesheets
- Audio records
- Telephone Logs
- Job specifications and documentation
- Meeting records
- Delivery Records
- Records of toolbox talks
- Witness testimonies
- Equipment
- Correspondence with customers
- Prepared materials and sites
- Notes and memos
- Completed work

Please Note that photocopied or downloaded documents such as manufacturers' or industry guidance, H&S policies, Risk Assessments etc, are not normally acceptable evidence for GQA qualifications unless accompanied by a record of a professional discussion or Assessor statement confirming candidate knowledge of the subject. If you are in any doubt about the validity of evidence, please contact your GQA EQA.