



Summary of the:

GQA Level 3 Award for Fenestration Surveying - Competency update Version 2

603/5623/6

### **Who is this qualification for?**

This qualification is aimed at those who work in the Fenestration industry, and have already achieved a Fenestration Surveying qualification and have either the need or desire to prove they have continued to build on the skills and knowledge developed during and since the qualification achievement.

As a competency update qualification this is only available to those who meet the requirements relating to current experience and previous achievement. The qualification is only available to those who have achieved a relevant Fenestration Surveying qualification and can provide proof of this and also have auditable proof of ongoing employment within the Fenestration Industry.

Candidates for this qualification will primarily be working on customers' premises completing surveys for the installation of windows, doors and conservatories.

### **What is required from candidates?**

The qualification covers the completion of Surveys for replacement windows and doors and/or conservatories. All work will be assessed for competence, knowledge and ability to complete Surveys to specifications and compliance with Building Regulations, Industry Codes of Practice and other relevant legislation.

Candidates will also be required to provide evidence of knowledge and understanding of Health and Safety, best practice in Surveying and current Building Regulations. This could be through any or all of the following methods: knowledge tests, written question and answer, oral question and answer, Professional Discussion and video interview.

During the observation the Assessor will be asking additional questions to supplement the other forms of knowledge evidence provided.

### **Additional Assessment requirements**

GQA Qualification Implementation Guidance must be followed.

### **Additional evidence requirements:**

The candidate is required to provide proof of substantial employment within the Fenestration Industry since the previous assessment (substantial is defined as at least 50% of the time since the previous qualification achievement).

Other supporting evidence could include continued professional development (CPD) records, covering any training received, e.g. methods, products, materials or fixings updates, and Employer testimonies confirming Fenestration Industry experience during the last 12 months. All CPD must be reflected on (i.e. how has the candidate improved his / her knowledge following the CPD activity). For business owners/sole traders the testimonies can come from regular customers.

The candidate will also be required to produce auditable records of completed Surveys; to confirm recent experience across a range of jobs, these records will show:

- 3 separate examples of surveys for window installation jobs completed within the last 12 months, to include on site measurements and completed specifications, at least 1 of these must be for work above ground floor level
- 2 separate examples of surveys for door installation jobs completed in the last 12 months to include on site measurements and completed specifications

**Please Note that photocopied or downloaded documents such as manufacturers' or industry guidance, H&S policies, Risk Assessments etc, are not normally acceptable evidence for GQA qualifications unless accompanied by a record of a professional discussion or Assessor statement confirming candidate knowledge of the subject. If you are in any doubt about the validity of evidence, please contact your GQA External Verifier.**

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